APPROVAL OF CONSENT AGENDA

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: David Quigley, AICP, Planning and Zoning Manager/(954) 797-

1103

PREPARED BY: David Abramson, Deputy Planning and Zoning Manager

SUBJECT: Site Plan

AFFECTED DISTRICT: 2

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: SP 9-7-09, The Colonnade Building, 4640 South University Drive (Griffin Corridor District, University Drive Node (UDN))

EXECUTIVE SUMMARY: The petitioner requests site plan approval for a new three-story office building fronting University Drive, just south of Griffin Road. The architectural design of the office building meets the intent of the zoning district. Vehicular access onto the property is provided through two openings at University Drive and Southwest 78th Avenue. In accordance with the land development code, the petitioner is requesting that Town Council waive certain zoning requirements in order to accommodate the proposed development (refer to petitioner's attached justification letter). The proposed waivers are:

- 1. To allow a building height of 37'-11" where a maximum 35'-0" is allowed by Section 12-32.309(A)(1) of the Land Development Code.
- 2. To allow a 10'-0" side setback where a minimum of 37'-11" is required by Section 12-32.310(C)(1) of the Land Development Code.
- 3. To allow a 20'-6" wide landscape buffer where a minimum of 30'-0" is required by Section 12-32.310(C)(1) of the Land Development Code.

PREVIOUS ACTIONS: n/a

CONCURRENCES: At the April 27, 2010 Site Plan Committee meeting, Mr. Crowley made a motion, seconded by Mr. Engel, to approve subject to the signage being the same as was represented in the site plan packet. In a roll call vote, the vote was as follows:

Chair Venis – yes; Vice-Chair Lee – yes; Mr. Breslau – yes; Mr. Crowley – yes; Mr. Engel - yes. (Motion carried 5-0)

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

RECOMMENDATION(S): Other - Staff finds the application complete and suitable for transmittal to Town Council for further consideration.

Attachment(s): Planning Report

Application: SP 9-7-09/09-09-121/The Colonnade Building

Original Report Date: 04/16/10 Revision(s):

04/30/10

TOWN OF DAVIE

Planning & Zoning Division Staff Report and Recommendation

Applicant Information

Owner/Petitioner

Name: Frank Costoya Jr. & Jay C. Evans

Colonnade at University, LLC

Address: 5230 South University Drive, Suite 103

City: Davie, Florida 33328 **Phone:** (954) 680-7576

Background Information

Application Request: Approval for a three-story office building

Address: 4640 South University Drive

Location: Generally located on the eastside of South University

Drive, approximately 400 feet south of Griffin Road

Future Land

Use Plan Map: Commercial

Existing Zoning(s): Griffin Corridor District, University Drive Node (UDN)

Existing Use: Vacant

Parcel Size: 0.65 Acres (25,428 square feet)

Proposed Density: Not applicable

Surrounding Properties:

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	Land Use Designation	Zoning District	Current Use
North	Commercial	GCD, University Dr. Node	CVS Pharmacy
South	Commercial	GCD, University Dr. Node	Midas Muffler
East	Commercial	GCD, University Dr. Node S	Saddle Bridge
West	Commercial	GCD, University Dr. Node	Davie Shopping Center

Zoning History

Related Zoning History:

Ordinance No. 2000-007, approved by Town Council, rezoned this parcel to the Griffin Corridor District – University Drive Node (UDN) on February 2, 2000.

Previous Requests on same property:

Plat Application (P 5-3-05, Colonnade at University), at the February 7, 2007 Town Council meeting, Councilmember Starkey made a motion, seconded by Councilmember Crowley to approve. (Motion carried 5-0).

Concurrent requests on same property: Not applicable

Applicable Codes and Ordinances

The effective Code of Ordinances governing this project is the Town of Davie Land Development Code.

Land Development Code (Section 12-32.303(E)), Intersection Commercial Nodes (Nodes), within certain use zones, nodes permit concentrations of highway commercial type uses that cater to, and depend upon, large vehicular traffic volumes, which are not permitted outside of such nodes. The nodes are delineated on the Official Town of Davie Zoning Map. (1) University Drive Node: Located between University Drive and SW 76 Avenue within the West Gateway Zone.

Land Development Code Section (12-32.310), front building placement, a minimum setback of thirty (30) feet and maximum setback of forty (40) feet from the edge of right-of-way with a 40-foot landscape buffer or 30-foot landscape buffer and 10-foot sidewalk adjacent to the structure; or a build-to line of fifty (50) feet from the edge of right-of-way, incorporating a 20-foot landscape buffer abutting the Griffin Road Right-of-Way, a one-way front drive, parallel parking and a 10-foot sidewalk. Rear building placement, nonresidential structures abutting land zoned, land use plan designated or occupied for single-family residential use shall be set back at least fifty (50) feet from the rear property line for each fifteen (15) feet of building height, or fraction thereof.

Land Development Code (Section 12-32.305), Griffin Corridor Architectural Design Standards, serves as a guide to the character and style of all signage, lighting, fencing, site improvements and the exterior of residential, commercial, business, office and mixed use buildings.

Land Development Code (Section 12-392), parking and traffic circulation, requires one (1) space for every 300 square feet of gross floor area of office uses. The minimum size of a parking stall is ten (10) feet by eighteen (18) feet with twenty-five (25) percent of the total parking stall number may be compact spaces.

Land Development Code, Division 3. Site Plan Requirements and Procedures.

Comprehensive Plan Considerations

Planning Area:

The subject property falls within Planning Area 10. This Planning Area is generally located north of Stirling Road, south of Griffin Road, east of Pine Island Road, and west of SW 76 Avenue. Pine Island Road, a major north/south arterial, on the western limits of this planning area provides through access from Griffin Road to Stirling Road. Commercial development of retail centers and office buildings line the University Drive corridor. The east side of this corridor is predominantly small-scale commercial development, with multi-family residential development (one existing, one proposed) and plant nurseries on the northern half of the corridor, and commerce park development and

cattle grazing on commerce park-zoned lands on the southern half. Commercial development also exists along Griffin Road within this planning area.

Broward County Land Use Plan:

The subject site falls within Flexibility Zone 102.

Applicable Goals, Objectives & Policies:

Future Land Use Plan, Policy 5-2: The (re)zoning, (re)platting, and site planning of land shall be in compliance with the density ranges shown on the Davie Future Land Use Plan map and the applicable Future Land Use Designation provisions as contained in the Permitted Use portion of the Implementation Section.

Future Land Use Element, Policy 17-1: Lands designated for non-residential use shall be located in a manner, which facilitates development, but does not adversely impact existing and designated residential areas.

Future Land Use Plan, Policy 17-3: Each development proposal shall be reviewed with respect to its compatibility with adjacent existing and planned uses.

Application Details

The petitioner's submission indicates the following:

1. Site: The property is 0.65 acres (25,428 square feet) in size and is located on the eastside of University Drive, just south of Griffin Road. The site plan proposes the location of a three-story office building approximately 10,575 square feet, located along the western boundary line fronting University Drive. Proposed amenities are located at the rear of the office building including surface parking; wet retention area with fountain; concrete walls; standby generator and a dumpster enclosure.

Pedestrian access to the office building's lobby is provided from University Drive through a path that continues to Southwest 78th Avenue connecting with a new concrete sidewalk. A secondary access point to the building is located within the surface parking area to the second and third floors via exposed stairwell and walking deck.

2. Architecture: The architectural design of the office building meets the intent of the Griffin Corridor District. The building reflects a modern theme with clean vertical and horizontal lines. The three-story building incorporates elements such as a trellis over front walkway, tapered aluminum sunshades and a clock tower. The scale and mass of the office building is broken down by contrasting building materials such as brick veneer on the walls and columns, smooth stucco with scoring below the first floor windows and green tinted glass windows. Open decks walkways and awnings applied to the office building provide pedestrian protection from the weather. The building is painted the following colors: Sherwin Williams No. SW6070 "Heron Plume" on stucco sill and concrete walkway; Sherwin Williams No. SW6071 "Popular Grey" on main wall and portico ceiling; Sherwin Williams No. SW6793

- "Bluebell" on trellis; Sherwin Williams No. SW6300 "Burgundy" on accent structural band and accent walls.
- 3. Access and Parking: Vehicular access to the property is provided through two openings at University Drive along the western boundary line and off Southwest 78th Avenue along the eastern boundary line. After traffic enters the site, it may maneuver through a two-way parking isle. The code requires 27 parking spaces based on square footage of the office use, and the site plan meets this requirement by providing 23 standard spaces, 3 compact spaces and 2 handicapped spaces.
- 4. *Lighting:* The lighting plan meets the minimum illumination standards and the night sky regulations.
- 5. *Signage:* A signage plan is not part of this application. All signs shall meet code prior to the issuance of a building permit.
- 6. Landscaping: The landscape plan provides a variety of planting material including Live Oaks, Royal Palms, Calaba Beauty Leaf Trees, Crepe Myrtles, Aletxander Palms, Silver Buttonwoods and Hybrid Hollys along the perimeter of the site. Adjacent to the building, Bouganvilla vines are to be placed on the trellis fronting University Drive. Additionally, a meandering berm varying in height will run parallel to the western boundary line with ground coverage including Jasmine and Juniper.

- 7. *Drainage:* The drainage plan provides catch basins and an 8,151 square foot wet retention area bounded by a concrete wall with aluminum railing. Central Broward Water Control District (CBWCD) has approved the provided drainage plan.
- 8. *Trails:* Driftwood Park Trail is located along University Drive. This trail accommodates leisure activities to and from the site and also provides access numerous Town parks and other trails.
- 9. *Local Concurrency:* As required in the Land Development Code, Section 12-323, Adopted Level of Services, building permits shall not be obtained unless there is sufficient available capacity to sustain the level of service for potable water, sanitary sewer, transportation, drainage system, solid waste, recreation, police and fire.
- 10. *Waivers/Incentives:* In accordance with Section 12-32.320, Town Council may waive or offer incentives in exchange for public amenities. For the site to be developed as proposed, the petitioner is requesting waivers and incentives from the following development standards (refer to petitioner's attached justification letter). The proposed waivers are:
 - 1. To allow a building height of 37'-11" where a maximum 35'-0" is allowed by Section 12-32.309(A)(1) of the Land Development Code.
 - 2. To allow a 10'-0" side setback where a minimum of 37'-11" is required by Section 12-32.310(C)(1) of the Land Development Code.
 - 3. To allow a 20'-6" wide landscape buffer where a minimum of 30'-0" is required by Section 12-32.310(C)(1) of the Land Development Code.
- 11. *Compatibility:* The proposed office building can be considered compatible with surrounding commercial developments along University Drive.

Significant Development Review Agency Comments

The following comments represent significant comments made by the Development Review Committee as part of the review process. All comments have been addressed unless otherwise indicated.

Planning and Zoning Division:

1. Remove all "Semi-Cutoff" lights on sheet SL-1 and remove up-lighting on trellis. (New comment that has not been revised on lighting plans)

Public Participation

The public participation process provides the ability for citizens of the Town of Davie to actively participate in the Town's development procedures. The petitioner conducted

meetings with the public on July 17 and 24, 2008. Attached is the petitioner's Citizen Participation Report.

Staff Analysis

The petitioner's site design meets the intent of the Griffin Corridor District, University Drive Node (UDN). The proposed site plan is consistent with the Land Development Code as it relates to access, location, size and use. The proposed office building will be compatible with both the Comprehensive Plan and the Future Land Use Plan Map designation of Commercial.

Staff Recommendation

Staff finds the application complete and suitable for transmittal to the Site Plan Committee and Town Council for further consideration.

Site Plan Committee Recommendation

At the April 27, 2010 Site Plan Committee meeting, Mr. Crowley made a motion, seconded by Mr. Engel, to approve subject to the signage being the same as was represented in the site plan packet. In a roll call vote, the vote was as follows: Chair Venis – yes; Vice-Chair Lee – yes; Mr. Breslau – yes; Mr. Crowley – yes; Mr. Engel - yes. (Motion carried 5-0)

Town Council Action

Exhibits

- 1. Waiver/Incentive Justification Letter
- 2. 1,000' Mail-out Radius Map
- 3. 1,000' Mail-out
- 4. Public Participation Notice
- 5. Public Participation Plan
- 6. Public Participation Sign-in Sheets
- 7. Public Participation Report
- 8. Land Use Map
- 9. Zoning Map

Prepared by:		
	Reviewed by:	

File Location: X:\0_Dev Review\Development Applications\Applications\SP_Site Plan\SP_09\SP 9-7-09 The Colonnade Building



Architecture • Land Planning • Member American Institute of Architects AR0012198 • AA26000696 5230 S. University Dr. • Suite 103 Davie, Florida 33328 Tet.: 954.680.4440 Fax: 954.680.4441

April 21, 2010

David Abramson
Deputy Planning & Zoning Manager
Development Services Department
Planning & Zoning Division
Town OF Davie, FL 33314

Re: FCA-0406/A-158
The Colonnade Building Site Plan Approval Submittal Request for possible waivers.

Dear David,

The following is a list of request for possible waivers and incentive regarding The Colonnade Building project.

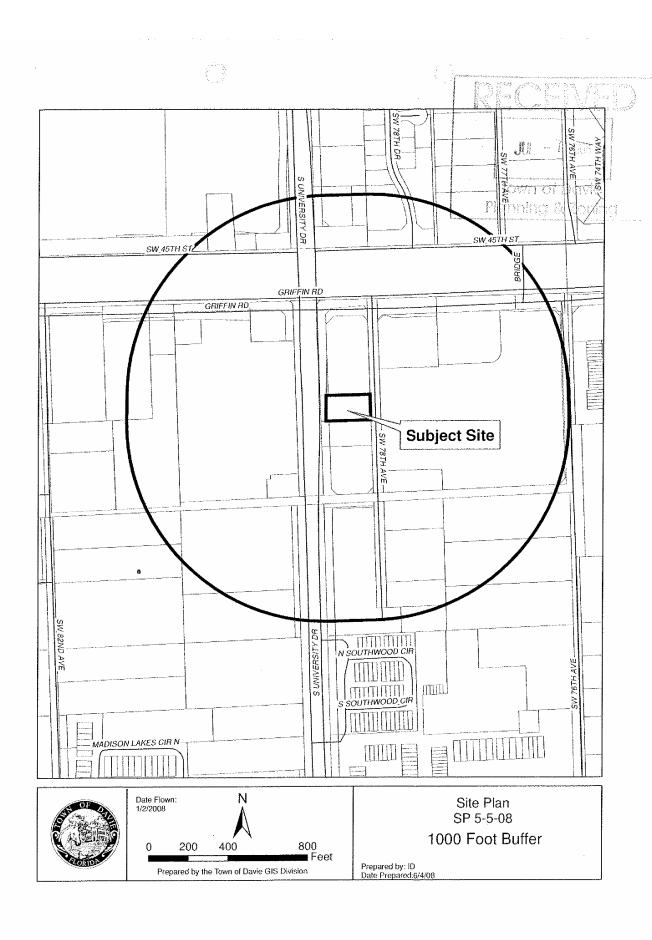
- 1. The setback requirements of 1 foot of side setback for ea. 1 foot of building height imposes hardship limits on building size due to the narrow width of the site. We have maintained a 10 foot side setback except for an architectural feature wing wall 1'-6" wide at 6 foot south side setback as well as popped out accent feature walls 2'-2" and 4'-0" long x 1'-0" at 9 foot side setback from the south property line.
- 2. Building height allowed is thirty five feet (35'). We have a building height of 37'-11". The building is a drive through design and we wish to maintain 14'-0" clear at the entrance for emergency and parcel delivery vehicles. We wish to have a clock tower architectural feature above the roof 12'-0" high where a minimum of 10'-0" architectural elements are permitted. This would give an overall architectural element height of 49'-11" in lieu of 45'-0" permitted height. Amenities to the Town of Davie include a 10'-0" wide promenade walkway for future interconnectivity to adjacent sites along University Drive, a fountain pool creating an aesthetically pleasing arrival for patrons, a lush landscaped front buffer enhancing the curb appeal of the project and complete concrete paver driveway aisle and parking eliminating an unsightly plain of asphalt.
- 3. The front 30 foot landscape buffer be reduced to 20 feet 6 inches to allow for the covered walkway.

We wish to provide a building that will be a compliment to the Griffin Road Corridor (University Drive Node).

Thank You,

Douglas B. Krawczyk Project Director

Cc: File



SP 5-5-08

940 WEST 84TH STREET LLC & SHECKY 46 INC ETAL 215 N FEDERAL HWY DANIA BEACH FL 33004

SP 5-5-08

BAERS FURNITURE CO INC 1589 NW 12TH AVE POMPANO BEACH FL 33069-1730

SP 5-5-08

CENTRAL BROWARD WATER CONTROL DISTRICT 8020 STIRLING ROAD HOLLYWOOD FL 33024

SP 5-5-08

DAVIE HOLDINGS 100 LLC 18901 NE 29 AVE STE 100 AVENTURA FL 33180

SP 5-5-08

FLORIDA DEPT OF TRANSPORTATION OFFICE OF RIGHT OF WAY 3400 W COMMERCIAL BLVD FORT LAUDERDALE FL 33309-3421

SP 5-5-08

MAC DONALD,SETH & ANDREA 200 BAYBERRY DR PLANTATION FL 33317

SP 5-5-08

PARKSIDE ESTATES ASSOC LTD 18851 NE 29 AVE FL 7 AVENTURA FL 33180

SP 5-5-08

ROSS,RICHARD & LINCOLN,JUDY & LINCOLN,DENNIS 4690 SW 78 AVE DAVIE FL 33314

SP 5-5-08

SUTTON, ELLIOTT & SUTTON, IRVING % EPROPERTY TAX INC DEPT 123 PO BOX 4900 SCOTTSDALE AZ 85261-4900 SP 5-5-08

AMOCO OIL CO % ERNEST & YOUNG LLP PO BOX 1548 WARRENVILLE IL 60555

SP 5-5-08

BP PRODUCTS NORTH AMERICA INC PO BOX 1548 WARRENVILLE IL 60555

SP 5-5-08

COLONNADE AT UNIVERSITY LLC 5230 S UNIVERSITY DR #104 FORT LAUDERDALE FL 33328

SP 5-5-08

DJL GRIT LIMITED PARTNERSHIP 5241 PENNOCK POINT ROAD JUPITER FL 33458-3409

SP 5-5-08

GRIFFIN RD HOLDINGS LLC 798 W 84 ST HIALEAH FL 33014

SP 5-5-08

MOBIL OIL CORP PROPERTY TAX DIVISION PO BOX 4973 HOUSTON TX 77210

SP 5-5-08

PELICAN SHOPS AT DAVIE LLC 7600 RED ROAD #300 MIAMI FL 33143

SP 5-5-08

SNYDER, WILLIAM A & CHLOE K 7931 ORANGE DR DAVIE FL 33328-3011

SP 5-5-08

THE PRUDENTIAL INSURANCE COMPANY OF AMERICA 1541 SUNSET DR STE 300 CORAL GABLES FL 33143 SP 5-5-08

ATRIUM CENTRE LLC 5301 N FEDERAL HWY STE 190 BOCA RATON FL 33487

SP 5-5-08

BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS 115 S ANDREWS AVE ROOM 326 FORT LAUDERDALE FL 33301-1801

SP 5-5-08

COSNER,J C & LINDA D 4451 SW 77TH AVE DAVIE FL 33328-3108

SP 5-5-08

FIFTH THIRD BANK 38 FOUNTAIN SQ PLZ #MD 10ATA1 CINCINNATI OH 45263

SP 5-5-08

HERNANDEZ,CARLOS & MORALES,EDWIN 510 NE 195 ST MIAMI FL 33179

SP 5-5-08

NELSON,D M & MARY M 2819 LORCOM LN ARLINGTON VA 22207-4943

SP 5-5-08

POY-WING, CELINA 4841 SW 76TH AVE DAVIE FL 33328-3805

SP 5-5-08

SPIVAK,MERRILL M 4975 SW 76 AVE DAVIE FL 33328-3807

SP 5-5-08

WAL-MART STORES EAST LP % RE PROPERTY TAX DEPT P O BOX 8050 MAILSTOP 0555 BENTONVILLE AR 72712-8050

July - 7 mills

SP 5-5-08
Current Occupant
4821 SW 76 Ave
Davie, FL 33328

SP 5-5-08 Current Occupant 4761 SW 78 Ave Davie, FL 33317

SP 5-5-08 Current Occupant 4690 University Dr Davie, FL 33317

SP 5-5-08 Current Occupant 4610 University Dr Davie, FL 33317

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Current Occupant 4603 University Dr Davie, FL 33328

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Current Occupant 7900 University Dr Davie, FL 33328

SP 5-5-08

7780 Griffin Rd Davie, FL 33328 SP 5-5-08

Current Occupant 4671 University Dr Davie, FL 33328

SP 5-5-08

Current Occupant 4661 University Dr Davie, FL 33328

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Current Occupant 4651 University Dr Davie, FL 33328

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Current Occupant 4641 University Dr Davie, FL 33328

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Current Occupant 4611 University Dr Davie, FL 33328

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Current Occupant 4601 University Dr Davie, FL 33328

SP 5-5-08

Current Occupant 8160 Griffin Rd Davie, FL 33328

SP 5-5-08

Current Occupant 4667 University Dr Davie, FL 33328

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Current Occupant 4657 University Dr Davie, FL 33328

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Current Occupant 4607 University Dr Davie, FL 33328

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Current Occupant 4599 University Dr Davie, FL 33328

SP 5-5-08



Merchan & Kontag

Current Occupant



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5230 S. University Dr. • Suite 103 Davie, Florida 33328

JUL - 7 (1118)

Planaina & Zanina

Tel.: 954.680.4440 Fax: 954.680.4441

MEETING NOTICE

July 7, 2008

Re: Citizen Participation Plan Meeting for:

The Colonnade Building

Town of Davie Project Number: SP-5-5-08/0889

Dear Neighbor:

This letter is to invite you to a citizen participation meeting relating to The Colonnade Office Building project on a vacant parcel located at 4640 South University Drive., Davie, FL. The proposed project is a Professional Office Building to house professional offices for Architects, Planners, Surveyors, Engineers and General Contractors and enhance the intersection of University Drive and Griffin Drive with an appealing architectural design.

First Citizen Participation Meeting:

Thursday, July 17, 2008

Time: 6 p.m. to 7 p.m.

Location: 5230 S. University Drive

Suite 103

Davie, FL 33328

Second Citizen Participation Meeting:

Date: Thursday, July 24, 2008

Time: 6 p.m. to 7 p.m. Location: 5230 S. University Driv

5230 S. University Drive Suite 103

Davie, FL 33328

If you wish to submit written comments, please send them to:

Frank Costoya Architect, P.A. 5230 South University Drive

Suite 103

Date:

Davie, FL 33328

Email: frank@fcarchitect.com Phone: (954) 680-4440

Also, please be advised that there will be additional opportunities for public input at the Town of Davie Public Hearings.

Sincerely,

Frank Costoya Architect,

Frank Costo, a, Jr., R.A., A.I.A

Petitioner for Owner

Attachments: Location Map, Site Plan & Bldg Rendering

State of Florida County of Broward

Sworn to and subscribed before this 7th day of July, 2008

by Francisco Costoya, Jr.

Rosa Cordero - Notary Public

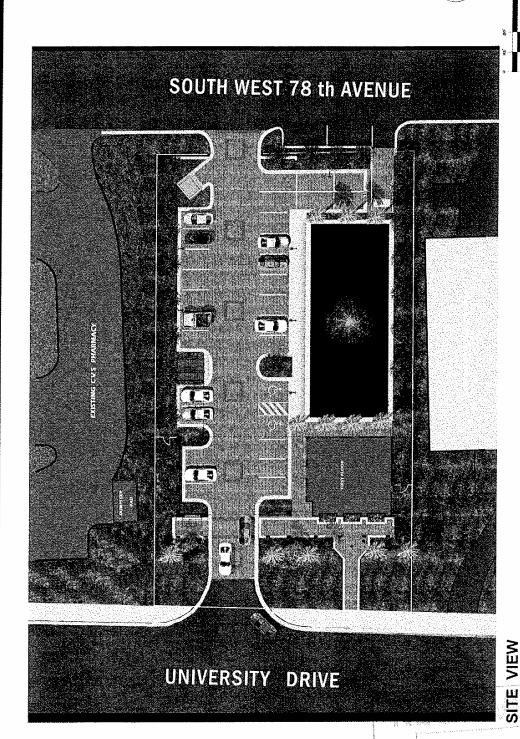
Personally Known to me

Rosa Cordero Commission #DD370068 Expires: Nov 08, 2008 Bonded Thru Adaptic Bonding Co., Inc.

(MEMBERS OF TOWN COUNCIL MAY BE PRESENT)

X

www.fcarchitect.com



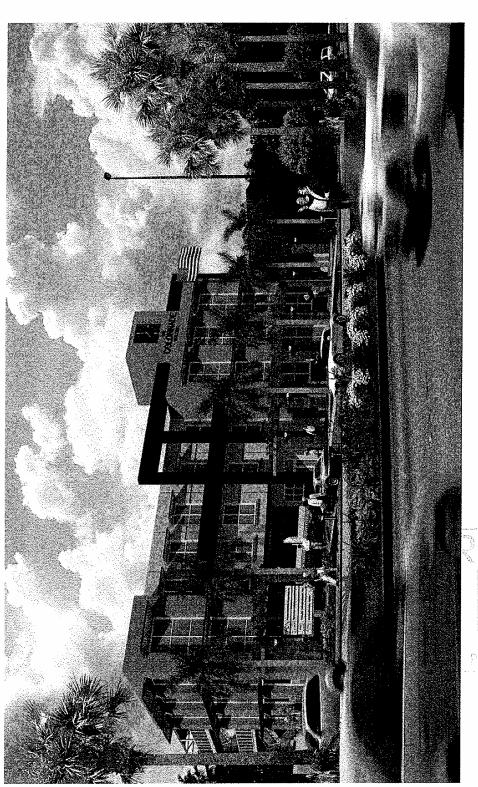
THE COLONNADE BUILDING

4640 S. UNIVERSITY DRIVE TOWN OF DAVIE, FLORIDA 33328

COLONNADE

-1608

Frank Costoya Archifect, P.A. Architecture - Land Planning



FRONT VIEW FROM UNIVERSITY DRIVE

THE COLONNADE BUILDING

FL· Frank Costoya Architect, P.A.

4640 S. UNIVERSITY DRIVE TOWN OF DAVIE, FLORIDA 33328





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5230 S. University Dr. • Suite 103

Davie, Florida 33328 Tel.: 954.680.4440 Fax: 954.680.4441

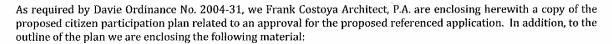
CITIZEN PARTICIPATION PLAN ACKNOWLEDGEMENT

Maria C. Sanchez Planner II and Staff Development Service Department Planning & Zoning Division Town of Davie 6591 Orange Drive Davie, FL 33314

RE: CITIZEN PARTICIPATION PLAN FOR:

THE COLONNADE OFFICE BUILDING Project # Town of Davie- SP 5-5-08/0889

Dear Maria Sanchez & Staff,



- A list of residents and/or property owners, interested parties, and public agencies that may be affected by the
 application (affected parties). The names and addresses of residents and property owners within the public
 hearing notice area, as set forth in the Davie Code of Ordinances, provided to applicant by an appropriate
 planning representative. The planning representative shall also provide the applicant with all names of any
 other interested parties and/or public agencies who have stated an interest in the application.
- 2. A summary of how the applicant proposes that it will notify all "affected parties" of the application.
- 3. A summary of the proposed application.
- A description of the manner in which the applicant proposes that it will disseminate information to residents, property owners and/or interested parties.
- 5. A schedule of events planned by the applicant to complete the citizen-participation procedure. Applicant shall be required to conduct a minimum of two (2) public meetings with "affected parties". This requirement may be waived if letters from all adjacent affected parties state that all their items have been addressed and there is no need for another meeting with the applicant.
- A requirement that the applicant shall keep the Development Services department informed on the status of its citizen participation efforts by coordinating its efforts through the assigned project planner.

The information above should satisfy the requirements of the public participation and the application review process.

Sincerely, FRANK COSA

Francisco Costoya Jr., R.A., A.I.A

President



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5230 S. University Dr. • Suite 103 Davie, Florida 33328 Tel.: 954.680.4440

Fax: 954.680.4441

CITIZEN PARTICIPATION PLAN FOR

The Colonnade Building SP 5-5-08/0889



June 25, 2008

1. Project Description

Obtain site plan approval for development rights thru the Town of Davie for a three (3) story professional office building and site related features on a vacant parcel of land located at 4640 South University Drive, Davie, FL 33328.

2. Contact Information

Petitioner for the project is Francisco Costoya Jr., R.A., A.I.A., President of the Architectural Firm of Frank Costoya Architect, P.A.

3. List of Residents and/or Property Owners and Interested Parties

Refer to attached list of all Residents/Entities for mailings. Property Owner is Colonnade at University, LLC.

4. Notification Procedure

Residents/Property Owners/Entities shall be notified via U.S. Mail including a meeting notice, a location map, a site plan and a rendering view of the building from University Drive. The Town of Davie Clerk's Office and Planning & Zoning Division will be given copies of meeting notifications.

5. <u>Dissemination of Information</u>

Information shall be mailed via U.S. Mail. Any inquiries will be responded to via U.S. Mail in writing and/or electronic mail.

6. <u>Schedule of Events</u>

Refer to attached meeting notice for schedules dates, times and location.



FRANK COSTOYA ARCHITECT, P.A.

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5230 S. University Dr. • Suite 103 Davie, Florida 33328 Tel.; 954.680.4440 Fax: 954.680.4441

(MEMBERS OF TOWN COUNCIL MAY BE PRESENT)

SIGN IN SHEET

PUBLIC PARTICIPATION MEETING #1

for

THE COLONNADE OFFICE BUILDING SPM-5-5-08/0889

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July 17, 2008

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SIGN IN SHEET

PUBLIC PARTICIPATION MEETING #2 for

THE COLONNADE OFFICE BUILDING SPM-5-5-08/0889

July 17, 2008



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September 30, 2008

David Abramson
Deputy Planning & Zoning Manager
Development Services Department
Planning & Zoning Division
6591 Orange Drive
Town of Davie, Florida

Re: Public Participation Meeting Report SPM 5-5-08/0889 The Colonnade Building Site Plan Approval 4640 S. University Drive Town of Davie, FL 33328



David.

I am writing to provide you with the final report on the Public Participation Meetings held for the Colonnade Building Site Plan Approval project SPM 5-5-08/0889.

Public meetings were held at the Office of Frank Costoya Architect, P.A. on July 17th and 24th, 2008 from 7:00pm to 9:00pm as per the Meeting Notice.

The attendees were as per the attached sign in sheets for those dates.

We have not received any written responses or phone calls regarding the project or meetings. We have not received any email responses. There were eighty five (85) total letters mailed.

Summary

The participation was positive with no negative result. Joseph Cosner was the only neighbor that attended meeting #1 and complimented the project. Mayor Tom Treux attended meeting #2 and highly complimented the project. There were no other attendees at meeting #2. The overall reception of the project was acceptance and complimentary toward the architectural curb appeal of the project.

Please incorporate this report into your records.

Douglas B. Krawczyk Project Director

Attachments: Sign in Sheets Public Participation Meetings 1 & 2



